



# WELCOME!

**2024 Spring Graduate School**  
**(who Passed the Korean Language requirements)**

Students will be held accountable for any consequences caused  
by not following this guideline. Please thoroughly read it.

Passed the Korean Language requirements

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- Student ID Issuance

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[http://oia.hanyang.ac.kr/admission\\_results](http://oia.hanyang.ac.kr/admission_results)

# Admission Result Page

## Korean Requirement

😊 Pass : Satisfied ▶ Degree Course  
 😞 Fail : Not satisfied ▶ Leave of Absence

### Applicant information

Graduate School	Year of recruitment	Period	Type
GRADUATE SCHOOL		Fall	Foreigner Screening Process
Identification Number	Name	Department (Major)	
		DEPARTMENT OF BUSINESS ADMINISTRATION - MAJOR IN OPERATION AND SERVICE MANAGEMENT	

### Acceptance information

▼ Acceptance

▼ Print Acceptance Letter

Acceptance information	Acceptance certificate
Pass	<a href="#">Print</a>

### Solution for Printing Error

Error1.The document is zoomed in when printing from Chrome Browser.

(solution1):Use 'save as' for the printing material into pdf, then print it out from Adobe Reader.

Error2.Browser page freezes when printing.

(solution2):Delete the existing Adobe Reader, re-install the newest version of Adobe Reader, then re-boot the PC.

### Certificate of Scholarship

▼ Print Certificate of Scholarship

Certificate of Scholarship
<a href="#">Print</a>

### Korean Examination Result (Pass or Fail)

Korean Examination Result (Pass or Fail)
Pass

### Tuition information

▼ Tuition Bill

Payment Status

▼ Print Receipt

Tuition bill	Enrollment	Registration Confirmation Sheet
<input type="radio"/> Korean <input checked="" type="radio"/> English <input type="radio"/> Chinese <a href="#">Print</a>	Not Enrolled	

Passed the Korean Language requirements



## Main Schedule

한국시간 기준 KST(KOREAN STANDARD TIME)

Date(YYYY.MM.DD)	Schedule	Note
2023.12.13(WED) - 2024.1.30(TUE)	Missing Documents Submission	Korean University Graduates : by Feb 26(MON)
2023.12.26(TUE) - 2024.1.29(MON)	Financial Affidavit Submission & CoA Request	
2024.1.3(WED) 11:00 - 1.5(FRI) 12:00	Seoul Campus Dorm Application	
2024.1.8(MON) 10:00 - 1.17(WED) 23:59	ERICA Campus Dorm Application	
2024.1.8(MON) 10:00 - 1.26(FRI) 16:00	Tuition Payment	
2024.2.5(MON)	Student ID Number Notice	
2024.2.13(TUE) - 2.17(SAT)	Course Registration for General Graduate School	Professional Specialized Graduate School : informed by departmental office
2024.2.19(MON) - 2.23(FRI) 17:00	Withdrawal & Tuition Refund	
2024.2.28(WED)	OIA Orientation(Seoul Campus)	
2024.3.4(MON)	Semester Begins and Entry Deadline	
2024.3.4(MON) 10:00 - 3.7(THU) 23:00	Leave of Absence Application	

Schedule 2023

Passed the Korean Language requirements

# 12 DECEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
			Acceptance			
17	18	19	20	21	22	23
24 / 31	25	26	27	28	29	30
	휴일	Financial Affidavit Submission & CoA Request Period				

Schedule 2024

Passed the Korean Language requirements




# 1 JANUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 휴일	2	3	4	5	6
			Seoul On-campus Dorm Application			
7	8	9	10	11	12	13
	Tuition Payment Starts					
	ERICA On-campus Dorm Application					
14	15	16	17	18	19	20
	ERICA On-campus Dorm Application					
21	22	23	24	25	26	27
	Tuition Payment Ends					
28	29 ✓	30	31	FEB. 1	FEB. 2	FEB. 3
Financial Affidavit Submission & CoA Request Ends		Missing Doc. Deadline				

Schedule 2024

Passed the Korean Language requirements

# 2 FEBRUARY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
	 Stdnt. ID Notice				휴일	휴일(설날)
11	12	13	14	15	16	17
휴일	휴일	General Graduate School Course Registration (Professional Specialized informed individually)				
18	19	20	21	22	23	24
	Withdrawal & Tuition Refund					
25	26	27	28	29	1	2
	 Korean Univ. Graduates Submission		 Orientation			





# ENROLLMENT

**2024 Spring Graduate School**  
**(who Passed the Korean Language requirements)**



Enrollment

Passed the Korean Language requirements

# Tuition Bill Print

## Applicant information

Graduate School	Year of recruitment	Period	Type
GRADUATE SCHOOL		Fall	Foreigner Screening Process

Identification Number	Name	Department (Major)
		DEPARTMENT OF BUSINESS ADMINISTRATION - MAJOR IN OPERATION AND SERVICE MANAGEMENT

## Acceptance information

Acceptance information	Acceptance certificate
Pass	<a href="#">Print</a>

Solution for Printing Error

Error1.The document is zoomed in when printing f

**IMPORTANT**

Do not allow any third party to be involved. Please make sure to **visit the bank to get in-person assistance** either by yourself or with your parents to make the payment.

If any trouble occurs, such as being involved in cybercrime due to payments made through a third party, it's considered solely the student's responsibility and may be charged twice.

## Korean Examination Result (Pass or Fail)

Korean Examination Result (Pass or Fail)
Pass

## Tuition information

▼ Tuition Bill

Payment Status

▼ Print Receipt

Tuition bill	Enrollment	Registration Confirmation Sheet
<input type="radio"/> Korean <input checked="" type="radio"/> English <input type="radio"/> Chinese <a href="#">Print</a>	Not Enrolled	

CLICK!

# Tuition Payment

Section	Content	Note
Tuition Payment Period	<b>2024.1.8(MON) 10:00 - 1.26(FRI) 16:00</b>	
Payment Procedure	① Wire Transfer	<ol style="list-style-type: none"> <li>1. Log-in to the result announcement page(<a href="http://oia.hanyang.ac.kr/admission_results">http://oia.hanyang.ac.kr/admission_results</a>).</li> <li>2. Print your tuition bill (applicants can select the language).</li> <li>3. Visit a bank or transfer the tuition amount into the virtual account specified on the bill</li> </ol> <p>* <b>Admission fee+Tuition+Insurance Fee must be paid all at once</b> (Installment is not available for the first semester)</p>
	② Wechat Pay (微信支付)	<ol style="list-style-type: none"> <li>1. Access to Wechat Pay <a href="https://www.shinhan.com/hpe/index.jsp#041007010000">https://www.shinhan.com/hpe/index.jsp#041007010000</a></li> <li>2. Choose Hanyang University(56718 한양대 한양대국협대학원신입) and put your virtual account</li> <li>3. Confirm your total amount of tuition(KRW)</li> <li>4. Confirm the predicted payment amount in USD</li> <li>5. Make the payment using your QR code</li> </ol> <p>* Wechat Pay service operation hours: 10 AM to 7 PM during bank working day (closed on weekend)</p>
Bank Information for Overseas Transaction	<p>Name of Bank: SHINHAN BANK (SHB)  Recipient: Hanyang University  Account number: <u>Applicant's virtual account number</u>  Swift code: SHBKRRSE  Bank address: Shinhan Bank, Hanyang Univ. branch, Haengdang-dong, Seongdong-gu, Seoul, Korea</p> <ul style="list-style-type: none"> <li>• Students are responsible for all transaction fees, and deposit <b>additional 30 USD</b> to avoid underpayment.</li> <li>• If the tuition fee is underpaid, student must pay the difference afterward, which may incur additional transaction fees.</li> <li>• If the tuition fee is overpaid, a refund will be made after the semester begins.</li> </ul>	
Insurance Fee	<ul style="list-style-type: none"> <li>• All international students are mandatory to sign-up for both University's International Student Insurance and National Health Insurance.</li> <li>• The university's International Student Insurance must be paid with tuition, otherwise registration will be denied.</li> <li>• For those who take a leave of absence, the insurance fee will be reimbursed during the semester.</li> </ul>	
Note	<ul style="list-style-type: none"> <li>• <b>For those who are planning to take a leave of absence should also pay the tuition fee for the enrollment.</b> If not, admission will be revoked.</li> <li>• The insurance fee is not covered by the scholarship, thus students who receive full scholarships (ex. Double Degree, HISP, Hyundai Chung Mong-koo Scholarship etc. ) must also pay the insurance fee individually in order to complete the enrollment.</li> </ul>	

# Voice Phishing .

Recently, there has been an increase in the number of cases of voice phishing scams targeting international students. Please read the following damage cases carefully and take the crime prevention education to avoid potential scams.



## ■ Voice Phishing Involvement Cases

[Case 1] Use of a phishing account for currency exchange

- If you use a currency exchange agency to pay for tuition or dorm fees, the account will be frozen and the amount will be confiscated if the agency is found to have used the phishing account.
- ex) The agency recruits students who want to exchange currency on Wechat → the agency requests the student's HYU account → the student transfers the money to the agency → the agency does not make the transaction or transfer the money using a phishing account → after voice phishing is detected, the bank freezes the student's account
- Consequences: suspension of account and transactions, confiscation of payment amount, punitive measure, and re-payment required

[Case 2] Part-time Voice Phishing Jobs

- High pay for simple part-time jobs such as package delivery, laptop rental, money deposit and withdrawal, and etc.
- If you are caught by the police for the actions you have unknowingly engaged in, you will be imprisoned for a maximum of 5 years or fined a maximum of 10 million won.

## ■ Voice Phishing Damage Cases

[Case 1] Impersonating officials (prosecutors, police), the embassy and the immigration office

- ex) You are informed that your credit card has been used illegally and that you must pay bail if you are unable to attend the trial.
- Using a fake prosecutor's ID, police ID, prosecutor's website, warrant, victim's death certificate, and voice phishing using official authorities' phone numbers

[Case 2] Impersonating the university president/vice president

- Creates a fake profile using the professor's photo and steals the money by requesting currency exchange.

**Crime Prevention Education :**

<http://oia.hanyang.ac.kr/notice/844471>

**MAX 100 million won  
damage**



# Missing Doc.

**Missing Documents** must be submitted before the deadline.

CoA Form is a necessary document to obtain D-2 student visa, only allows to be issued once a proper document that indicates you have enough money to study without experiencing serious financial difficulties is provided. Thus, make sure to prepare the financial affidavit on time before the deadline.

## Missing Documents (all applicants)

<https://oia.hanyang.ac.kr/admission>  
refer to the requirements and submit properly, if not, the acceptance will no longer be secured.



2024.1.30 Due .....

## plan to change to D-2 in Korea

A Residence Card(ARC) holder who lives in Korea must submit a bank balance issued in applicant's own name as an account holder by

Korean bank.



PAGE 15 .....

## plan to obtain D-2 in local embassy

Submit the original document of official bank balance certificate (self or parents)



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# Withdrawal & Refund.

Section	Content	Note										
Withdrawal Application	<ul style="list-style-type: none"><li>Who can Apply : have paid both tuition and admission fees but intend to withdraw their enrollment</li><li>Application Period : 2024.2.19(MON) ~ 2.23(FRI) 17:00 (KST)</li><li>How to apply : click the below link to fill out the form</li><li>Link : <a href="https://ko.surveymonkey.com/r/HYUDROP">https://ko.surveymonkey.com/r/HYUDROP</a></li><li>Refeund Date (expected) : Mid March 2024</li></ul>											
Note	<ul style="list-style-type: none"><li>Only those who applied within the above period are allowed to get a full refund.</li><li>Those who withdraw after the period has ended, the amount may differ as shown in the below table.</li><li>Those who drop out while on the leave of absence will receive 5/6 of tuition fees, regardless of the application period.</li></ul> <table><tr><th>WithdrawalPeriod</th><th>Refundable Amount</th></tr><tr><td>From the start of the semester to 30 days later</td><td>5/6 of tuition (admission fee will not be refunded)</td></tr><tr><td>From 30 days after the semester's start to 60 days</td><td>2/3 of tuition (admission fee will not be refunded)</td></tr><tr><td>From 60 days after the semester's start to 90 days</td><td>1/2 of tuition (admission fee will not be refunded)</td></tr><tr><td>From 90 days after the semester's start</td><td>None</td></tr></table>	WithdrawalPeriod	Refundable Amount	From the start of the semester to 30 days later	5/6 of tuition (admission fee will not be refunded)	From 30 days after the semester's start to 60 days	2/3 of tuition (admission fee will not be refunded)	From 60 days after the semester's start to 90 days	1/2 of tuition (admission fee will not be refunded)	From 90 days after the semester's start	None	
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From 60 days after the semester's start to 90 days	1/2 of tuition (admission fee will not be refunded)											
From 90 days after the semester's start	None											



# VISA

**2024 Spring Graduate School**  
**(who Passed the Korean Language requirements)**

# Change to D-2 in Korea.

1. Financial Affidavit Requirement	
Submission Deadline	2023.12.26(TUE) - 2024.1.29(MON)
Amount	A balance equivalent to USD 18,000 (approx. RMB 120,000, KRW 20,000,000 etc.)
Required Document	A Residence Card(ARC) holder who lives in Korea must submit a bank balance certificate issued in <b>applicant's own name</b> as an account holder by a <b>Korean bank</b>
Required Contents	Must state account holder's full name, amount of balance/savings, issued date, official signature or stamp of the bank
Validity Period	Issuance Date : after Dec. 26, 2023
Note	<ul style="list-style-type: none"> <li>The bank balance letter should be issued within one month from the date of CoA issued following the Ministry of Law's regulation.</li> <li>Scholarship Recipients from embassy or institution outside of our campus, must present a certificate indicates full tuition and living expenses are covered.</li> </ul>
2. Request for Certificate of Admission Issuance	
What is CoA	<a href="https://drive.google.com/file/d/1H5B1mGOsw95X1oOt0JD6_G1MSkvNh841/view?usp=drive_link">https://drive.google.com/file/d/1H5B1mGOsw95X1oOt0JD6_G1MSkvNh841/view?usp=drive_link</a>
Deadline	2023.12.26(TUE) - 2024.1.29(MON)
How to Apply	<a href="https://ko.surveymonkey.com/r/HYUGRADUATE">https://ko.surveymonkey.com/r/HYUGRADUATE</a>
Required Attachment	Applicant's own Passport / ARC soft copy + Bank balance certificate soft copy along with the delivery tracking number



# Obtain D-2 in Local Embassy .

1. Financial Affidavit Requirement	
Submission Deadline	2023.12.26(TUE) - 2024.1.29(MON)
Amount	A balance equivalent to USD 20,000 (approx. RMB 140,000, KRW 25,000,000 etc.)
Required Document	Hard copy : Official Bank balance certificate (self or parents)
Required Contents	Must state account holder's full name, amount of balance/savings, issued date, official signature or stamp of the bank
Validity Period	<p>Either one of the following ① or ② must be fulfilled</p> <p>① Issuance Date: after December 26, 2023</p> <p>② Maturity Date: after March 31, 2024</p> <p>* For chinese bank issued documents must fulfill both ① and ②.</p>
Note	<ul style="list-style-type: none"> <li>The bank balance letter should be issued within one month from the date of CoA issued following the Ministry of Law's regulation.</li> <li>Scholarship Recipients from embassy or institution outside of campus, must present a certificate indicates full tuition and living expenses are covered.</li> </ul>
2. Request for Certificate of Admission Issuance	
What is CoA	<a href="https://drive.google.com/file/d/1H5B1mGOsw95X1oOt0JD6_G1MSkvNh841/view?usp=drive_link">https://drive.google.com/file/d/1H5B1mGOsw95X1oOt0JD6_G1MSkvNh841/view?usp=drive_link</a>
Deadline	2023.12.26(TUE) - 2024.1.29(MON)
How to Apply	<a href="https://ko.surveymonkey.com/r/HYUGRADUATE">https://ko.surveymonkey.com/r/HYUGRADUATE</a>
Required Attachment	Applicant's own Passport / ARC soft copy + Bank balance certificate soft copy along with the delivery tracking number

# Certificate of Admission

Section	Content				
Other Visa Holder (CoA NOT required)	<ul style="list-style-type: none"> <li>Complete Online Form : <b>2023.12.26(TUE) - 2024.1.29(MON)</b></li> <li>Form Link : <a href="https://ko.surveymonkey.com/r/HYUGRADUATE">https://ko.surveymonkey.com/r/HYUGRADUATE</a></li> <li>If you are a F, E, H visa holder and do not need D-2 visa during your studies, complete the above form and no need to submit the financial affidavit</li> <li>attach the copies of their residence card (ARC) back and forth</li> </ul>				
D-2 Student Visa Applicant (CoA Required)	<table border="1"> <thead> <tr> <th>Application Period</th><th>Application Link</th></tr> </thead> <tbody> <tr> <td>2023.12.26(TUE) - 2024.1.29(MON)</td><td><a href="https://ko.surveymonkey.com/r/HYUGRADUATE">https://ko.surveymonkey.com/r/HYUGRADUATE</a></td></tr> </tbody> </table> <ul style="list-style-type: none"> <li>If there're any missing documents, the issuance of the Certificate of Admission will be delayed until all of them are submitted, so please submit them as soon as possible.</li> <li>COAs will not be issued after the application period has ended, so apply before the deadline.</li> <li>Be careful not to make any mistakes when you entering your passport number and English name. (cannot be changed once submitted)</li> <li>If you are accepted to more than one university, you should apply for your visa to only one of them.</li> <li>If you apply for a visa to more than one university, the visa will be issued only to the first.</li> <li>Those with a D-2 or D-4 visa should apply for a new D-2 visa as well. Students who already have a D-2 visa must apply for a visa change because their current student visa (D-2) will be cancelled upon graduation.</li> <li>Please be certain of the location (in Korea or abroad) for which you are applying for a visa when filling out the form. Once you've received a COA, you won't be able to change it.</li> </ul>	Application Period	Application Link	2023.12.26(TUE) - 2024.1.29(MON)	<a href="https://ko.surveymonkey.com/r/HYUGRADUATE">https://ko.surveymonkey.com/r/HYUGRADUATE</a>
Application Period	Application Link				
2023.12.26(TUE) - 2024.1.29(MON)	<a href="https://ko.surveymonkey.com/r/HYUGRADUATE">https://ko.surveymonkey.com/r/HYUGRADUATE</a>				

# D-2 VISA Reference

Section	Content								
How to Receive	<ul style="list-style-type: none"> <li>Sent to the e-mail address entered in the CoA application link (original copy of electronic file)</li> <li>According to visa issuance regulations, CoAs will be issued to those <b>who have paid tuition and submitted all required documents</b></li> </ul>								
How to Apply for a D-2 Visa	<table border="1"> <thead> <tr> <th>Overseas residence</th><th>Korea residence</th></tr> </thead> <tbody> <tr> <td> Visit the local Korean embassy with the following documents (access to <a href="https://shorturl.at/eqyz6">https://shorturl.at/eqyz6</a> to check what other documents must be prepared)  <b>* Inquiry : Local Korean embassy</b> </td><td> 1) Prepare following documents, 2) Make a reservation at Hikorea (<a href="http://www.hikorea.go.kr">www.hikorea.go.kr</a>) with the Immigration Office, 3) Visit the Immigration Office to apply for a student visa.  <b>* Further inquires on visa documents: Immigration Office ☎ 1345</b> </td></tr> <tr> <td colspan="2"> <ul style="list-style-type: none"> <li>[ALL] Certificate of Admission, Business Registration Certificate, Application Form (Embassy form), Passport, a Photo (3.5cm×4.5cm), Family Relationship Certificate (only for those who submit the parent's bank balance certificate), TB Test Result*</li> <li>[Overseas resident] soft copy of national ID</li> <li>[Korea resident] Residence Card(ARC), Proof of residence (e.g., contract)</li> </ul> </td></tr> <tr> <td colspan="2"> (Countries to submit TB test result) ① Nepal ② East Timor ③ Russia ④ Malaysia ⑤ Mongolia ⑥ Myanmar ⑦ Bangladesh ⑧ Vietnam ⑨ Sri Lanka ⑩ Uzbekistan ⑪ India ⑫ Indonesia ⑬ China ⑭ Cambodia ⑮ Kyrgyzstan ⑯ Thailand ⑰ Pakistan ⑱ Philippines ⑲ Laos ⑳ Peru ㉑ Kazakhstan ㉒ Tajikistan ㉓ Ukraine ㉔ Azerbaijan ㉕ Belarus ㉖ Republic of Moldova ㉗ Nigeria ㉘ South Africa ㉙ Ethiopia ㉚ Democratic Republic of Congo ㉛ Kenya ㉜ Mozambique ㉝ Zimbabwe ㉞ Angola ㉟ Papua New Guinea </td></tr> </tbody> </table>	Overseas residence	Korea residence	Visit the local Korean embassy with the following documents (access to <a href="https://shorturl.at/eqyz6">https://shorturl.at/eqyz6</a> to check what other documents must be prepared) <b>* Inquiry : Local Korean embassy</b>	1) Prepare following documents, 2) Make a reservation at Hikorea ( <a href="http://www.hikorea.go.kr">www.hikorea.go.kr</a> ) with the Immigration Office, 3) Visit the Immigration Office to apply for a student visa. <b>* Further inquires on visa documents: Immigration Office ☎ 1345</b>	<ul style="list-style-type: none"> <li>[ALL] Certificate of Admission, Business Registration Certificate, Application Form (Embassy form), Passport, a Photo (3.5cm×4.5cm), Family Relationship Certificate (only for those who submit the parent's bank balance certificate), TB Test Result*</li> <li>[Overseas resident] soft copy of national ID</li> <li>[Korea resident] Residence Card(ARC), Proof of residence (e.g., contract)</li> </ul>		(Countries to submit TB test result) ① Nepal ② East Timor ③ Russia ④ Malaysia ⑤ Mongolia ⑥ Myanmar ⑦ Bangladesh ⑧ Vietnam ⑨ Sri Lanka ⑩ Uzbekistan ⑪ India ⑫ Indonesia ⑬ China ⑭ Cambodia ⑮ Kyrgyzstan ⑯ Thailand ⑰ Pakistan ⑱ Philippines ⑲ Laos ⑳ Peru ㉑ Kazakhstan ㉒ Tajikistan ㉓ Ukraine ㉔ Azerbaijan ㉕ Belarus ㉖ Republic of Moldova ㉗ Nigeria ㉘ South Africa ㉙ Ethiopia ㉚ Democratic Republic of Congo ㉛ Kenya ㉜ Mozambique ㉝ Zimbabwe ㉞ Angola ㉟ Papua New Guinea	
Overseas residence	Korea residence								
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Note	<ul style="list-style-type: none"> <li>Documents submitted to the university will not be returned; please prepare the visa documents again if necessary</li> <li>Additional documents (e.g., final academic certificate, bank balance (over USD 20,000)) must be submitted if requested by a local embassy.</li> <li>Refer to the following standards when preparing the final academic certificate</li> </ul> <table border="1"> <tbody> <tr> <td>Graduates from University in China</td><td>Issued from the Ministry of Education or from Online CHSI certificate</td></tr> <tr> <td>Graduates from University in Korea</td><td>Original copy of final academic certificate with the diploma number(학위번호)</td></tr> <tr> <td>Graduates from other countries</td><td>Original copy of final academic certificate with Apostille or consular authentication</td></tr> </tbody> </table>	Graduates from University in China	Issued from the Ministry of Education or from Online CHSI certificate	Graduates from University in Korea	Original copy of final academic certificate with the diploma number(학위번호)	Graduates from other countries	Original copy of final academic certificate with Apostille or consular authentication		
Graduates from University in China	Issued from the Ministry of Education or from Online CHSI certificate								
Graduates from University in Korea	Original copy of final academic certificate with the diploma number(학위번호)								
Graduates from other countries	Original copy of final academic certificate with Apostille or consular authentication								

**VISA**

Passed the Korean Language requirements

**How to Apply**

<https://www.hirevisa.com/hyu>

Further Notice ↓

<https://oia.hanyang.ac.kr/notice>

# Group Visa Application .

**TYPE 1 : Plan to obtain D-2 in overseas**

- STEP 1 Prepare Required Documents
- STEP 2 Visit Local Korean Embassy
- STEP 3 Entry to Korea
- STEP 4 Apply for ARC card (March)



Group Residence Card

**TYPE 2 : Oversea residents who have a valid visa or ARC and plan to apply for D-2 visa once enter Korea**

- STEP 1 Entry to Korea
- STEP 2 Prepare Required Documents
- STEP 3 Apply for Group Visa
  - D-4 → D-2 : Early to Mid Feb.
  - D-2 → D-2 : Mid Feb. to Mid March



Entry to Korea for Group Visa

**TYPE 3 : Residents in Korea who are currently residing in Korea with valid visa or ARC and have no plan to leave**

- STEP 1 Prepare Required Documents
- STEP 2 Visit the immigration office and apply individually OR
- STEP 2 Apply for Group Visa
  - D-4 → D-2 : Early to Mid Feb.
  - D-2 → D-2 : Mid Feb. to Mid March



Visit Individually / Group Visa





# OTHERS

**2024 Spring Graduate School**  
**(who Passed the Korean Language requirements)**

**OTHERS**

# Seoul Campus Dorm

Section	Content
Notice	<ul style="list-style-type: none"> <li>Dormitory on Seoul Campus will be assigned on a first-come, first-served basis to those who apply (only available for the first semester)</li> <li>Those who failed to apply or assigned on the dorm must find off-campus accommodation for themselves</li> </ul>
Schedule	<ul style="list-style-type: none"> <li>Application Period : 2024.1.3(WED) 11:00 - 1.5(FRI) 12:00</li> <li>Dorm Fee Payment Period : 2024.1.10(WED) 11:00 - 1.17(WED) 12:00</li> <li>Check-in Period : 2024.3.1(FRI) 9:00 - 3.3(SUN) 22:00</li> </ul>
Application	<ul style="list-style-type: none"> <li>Dorm Application Link : <a href="https://url.kr/3fo6me">https://url.kr/3fo6me</a></li> <li>Log-in Information : ID = your application number , Password = 6-digit of your birthdate (YYMMDD)</li> <li>Inquiry : <a href="http://eng.dormitory.hanyang.ac.kr/html/Cont/contactus">http://eng.dormitory.hanyang.ac.kr/html/Cont/contactus</a></li> </ul>
Note	<ul style="list-style-type: none"> <li>Dormitory is assigned on a first-come, first-served basis.</li> <li>Only applicable by using Internet Explorer.</li> <li>If you are planning to share the room with friends, please select the same building and room (not accessible if the room is fully booked)</li> <li>Adjustments are not allowed once the application is completed, so please be aware during the application.</li> <li>Decide your preferred buildings and room types before the application.</li> <li>You can find information about the dorm building, room types, location, and fees at <a href="http://eng.dormitory.hanyang.ac.kr/">http://eng.dormitory.hanyang.ac.kr/</a></li> </ul>



## OTHERS

Passed the Korean Language requirements



# Seoul Campus Dorm.

1 Access and log-in to the dorm application page <https://url.kr/3fo6me> (click the "Language Setting" to change the language if necessary)

2 Choose Seoul campus, click "Search", and agree to personal information collection and utilization consent & accommodation contract

3 Choose a building and room type (You can check dorm building room type via <http://eng.dormitory.hanyang.ac.kr/>)

4 Choose your religion, click "Apply" then click "Room Assignment"

5 Check the available floors, then select a room and a bed number

6 If no room or bed is available, return to the application page and begin again from the log-in

7 Click "Payment" to check the dorm fee and your assigned virtual account number (Click <https://url.kr/3fo6me>)

8 If the payment is not made within the deadline, the room will be canceled (extra USD 30 is needed for overseas transaction to avoid underpayment).

9 Check-in Info : <http://eng.dormitory.hanyang.ac.kr/html/Check/checkin>



- Name of Bank: SHINHAN BANK (SHB)
- Account number: individually assigned account
- Recipient: Hanyang University
- Bank address: Shinhan Bank, Hanyang Univ. branch, Haengdang-dong, Seongdong-gu, Seoul, Korea
- Swift code: SHBKCRSE



# ERICA Campus Dorm .

Section	Content
Note	<ul style="list-style-type: none"><li>ERICA dorm is assigned to all new students who have applied within the application period</li><li>ERICA dorm applicants are mandatory to participate in the pre-survey before the actual application</li></ul>
Schedule	<ul style="list-style-type: none"><li>Pre-survey Period : Due by 2024.1.1(MON) 23:59 (LINK : <a href="https://forms.gle/aeDBqNtNKQJbZTSYA">https://forms.gle/aeDBqNtNKQJbZTSYA</a>)</li><li>Application Period : 2024.1.8(MON) 10:00 - 1.17(WED) 23:59</li><li>Payment Period : 2024.1.22(MON) 10:00 - 1.29(MON) 16:00</li><li>Check-in Date : From 2024.2.26(MON) 10:00</li></ul>
Inquiry	<ul style="list-style-type: none"><li><a href="mailto:seongh@hanyang.ac.kr">seongh@hanyang.ac.kr</a> +82-31-400-4918 (KR/EN available)</li></ul>
How to apply	<ul style="list-style-type: none"><li><a href="https://oia.hanyang.ac.kr/notice/1795930">https://oia.hanyang.ac.kr/notice/1795930</a></li></ul>

**OTHERS**


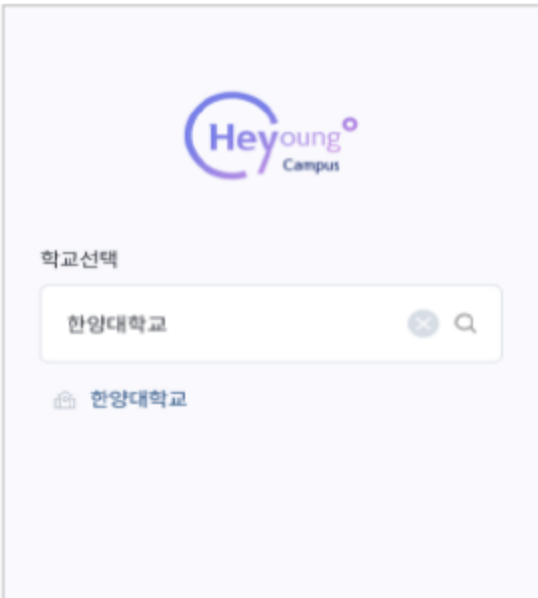

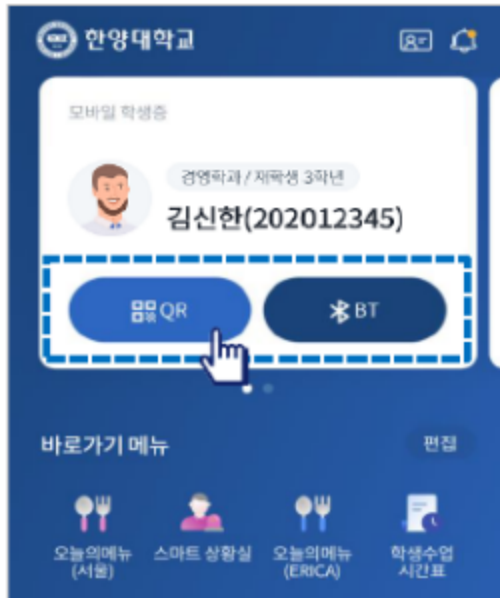
# Leave of Absence .

Section	Content
Application Period	2024.3.4(MON) 10:00 - 3.7(THU) 23:00
How to Apply	Log-in to HY-in ( <a href="https://portal.hanyang.ac.kr">https://portal.hanyang.ac.kr</a> ) and apply for leave of absence.(Application is available once you receive your student ID number) *For more details, please find the notice at OIA website ( <a href="http://oia.hanyang.ac.kr">oia.hanyang.ac.kr</a> )
Note	<ul style="list-style-type: none"> <li>Regulation for Leave of Absence (Each Graduate School has differences on the regulation so please check the below carefully) <ul style="list-style-type: none"> <li>① General Graduate School: May take up to 1 year when applying <ul style="list-style-type: none"> <li>- Master/Doctoral : applicable to take Max. 2 years off (a total of 2 times) during your degree period</li> <li>- Combined master's and doctorate degree : applicable to take Max. 3 years off (a total of 3 times) during your degree period</li> </ul> </li> <li>② Specialized/Professional Graduate School: May take up to 6 month when applying <ul style="list-style-type: none"> <li>- applicable to take Max. 2 years off (a total of 4 times) during your degree period</li> </ul> </li> </ul> </li> <li>For those who're demand to take off for consecutively, they must extend the period directly via HY-in portal before the period ends.</li> </ul>

# OTHERS

Passed the Korean Language requirements

# Student ID.

Section	Content
Notice	After the start of the semester on March 4, 2024, mobile student IDs are issued as a default. However, if you prefer a physical card, you can individually apply as follows
Physical Card	<ul style="list-style-type: none"> <li>After the start of the semester on March 4, [HY-in (<a href="https://portal.hanyang.ac.kr">https://portal.hanyang.ac.kr</a>)] → [로그인] → [신청] → [학생증발급신청] → [신규발급]</li> <li>Once it is approved shown as '승인완료' (within 7 weekdays), visit Office of Student Affairs to pick it up</li> </ul>
Mobile Card	<ul style="list-style-type: none"> <li>After the start of the semester on March 4, download the app 'HEYOUNG' and log-in to activate</li> <li>Issuable only if the South Korean mobile phone number is registered in your name</li> </ul> <div>     </div>

## Contact Information

Passed the Korean Language requirements

# Seoul Campus



- Inquiry on Courses, Student ID card, Course Registration or Graduate Requirement → **Each Department Office**
- Inquiry on Admission, Scholarships, Take a leave of absence/Re-registration, Visa, Residency Status → **Office of International Admission**

Section	Departmental Office	Tel.	Email
General Graduate School	Engineering	+82-2-2220-3120	syz77@hanyang.ac.kr
	Engineering Software	+82-2-2220-3134	isonglee32@hanyang.ac.kr
	Business	+82-2-2220-1060	yanghw13@hanyang.ac.kr
	Economics and Finance	+82-2-2220-1013	curious@hanyang.ac.kr
	Social Science	+82-2-2220-0840	jihyunsk@hanyang.ac.kr
	Policy Science	+82-2-2220-0830	yujin317@hanyang.ac.kr
	Humanities	+82-2-2220-0730	nadoo@hanyang.ac.kr
	Education	+82-2-2220-1095	kohye@hanyang.ac.kr
	Law	+82-2-2220-0967	cja0712@hanyang.ac.kr
	Natural Science	+82-2-2220-0883	danbi@hanyang.ac.kr
	International Studies	+82-2-2220-0287	sunghee208@hanyang.ac.kr
	Human Ecology	+82-2-2220-1175	premed@hanyang.ac.kr
	Music	+82-2-2220-1223	cje3595@hanyang.ac.kr



## Contact Information

Passed the Korean Language requirements

# Seoul Campus



- Inquiry on Courses, Student ID card, Course Registration or Graduate Requirement → **Each Department Office**
- Inquiry on Admission, Scholarships, Take a leave of absence/Re-registration, Visa, Residency Status → **Office of International Admission**

Section	Departmental Office	Tel.	Email
General Graduate School	Performing Arts and Sport	+82-2-2220-1316	jns3d@hanyang.ac.kr
	Medicine	+82-2-2220-0584	jihye@hanyang.ac.kr
	Nursing	+82-2-2220-3163	sun73b@hanyang.ac.kr
	Industrial Studies	+82-2-2220-2249	mejo204@hanyang.ac.kr
Professional Graduate School	MBA	+82-2-2220-0284	seongyup2@hanyang.ac.kr
	International Studies (GSIS)	+82-2-2220-0288	jeen112@hanyang.ac.kr
	Technology & Innovation Management	+82-2-2220-2251	sjlee9966@hanyang.ac.kr
	Urban Studies	+82-2-2220-1212	cejoo007@hanyang.ac.kr
	Biomedical Science and Engineering	+82-2-2220-2417	sophia@hanyang.ac.kr
Specialized Graduate School	Journalism and Mass Communication	+82-2-2220-0268	parkkz@hanyang.ac.kr
	Public Policy	+82-2-2220-0252	milami@hanyang.ac.kr
	International Tourism	+82-2-2220-0817	jykim@hanyang.ac.kr

## Contact Information

Passed the Korean Language requirements

# ERICA Campus.



- Inquiry on Courses, Student ID card, Course Registration or Graduate Requirement → **Each Department Office**
- Inquiry on Admission, Scholarships, Take a leave of absence/Re-registration, Visa, Residency Status → **Office of International Admission**

Section	Departmental Office	Tel.	Email
General Graduate School	Engineering Science	+82-31-400-5116	junga@hanyang.ac.kr
	Design	+82-31-400-5685	inpower@hanyang.ac.kr
	Communication and Social Science	+82-31-400-5395	dew707@hanyang.ac.kr
	Languages and Cultures	+82-31-400-5306	angielee@hanyang.ac.kr
	Business and Economics	+82-31-400-5600	happygus@hanyang.ac.kr
	Pharmacy	+82-31-400-5794	qkrdneo@hanyang.ac.kr
	Sports and Arts	+82-31-400-5723	waiting@hanyang.ac.kr
	Science Convergence Technology	+82-31-400-5453	joeunsub@hanyang.ac.kr
	Computing	+82-31-400-1006	earth125@hanyang.ac.kr
Specialized Graduate School	Industrial Convergence	+82-31-400-5102	medibms@hanyang.ac.kr

Passed the Korean Language requirements



#### Admission, Visa, Scholarship



admingrad@hanyang.ac.kr



+82-2-2220-2445 ~ 2448



<https://oia.hanyang.ac.kr/>



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