

Part-time Work Confirmation for International Students								
Applicant	Name				Alien registration No.			
	Department (Major)				Semester			
	Tel no.				e-Mail			
Expected Workplace	Company name							
	Business registration No.				Type of Industry			
	Address							
	Employer	(Seal/Signature)			Tel no.			
	Employment Period				Wage (per hour)			
	Working Hours	Weekday:			Weekend:			
		Weekday : hours			Weekend: hours			
day		Mon	Tue	Wed	Thu	Fri	Sat	Sun
hour								
<p>I hereby confirm that the above named student is enrolled at our university, and that the part-time job indicated above will not impede his/her learning (research) at school considering his/her academic and research progress hitherto.</p> <p>※ The number of allowed hours for part-time work (For those submitting the Korean language proficiency standard) is 20 hours per week for language training students, 20 hours per week for undergraduate students (25 hours for IEQAS-certified universities), and 30 hours per week for masters/doctoral degree students.</p> <p>▶ Korean language proficiency standard (TOPIK): Language training level 2, Associate degree level 3, Bachelor's degree (1st-2nd year) level 3, Bachelor's degree (3rd-4th year) level 4, Masters/doctoral degree level 4 or higher</p> <p>- In case the Korean language proficiency standard is not fulfilled, the number of allowed work hours is limited to 10 hours for language training/undergraduate students, and 15 hours for masters/doctoral degree students</p> <p>※ Both students and employers may be subject to punishment if working before obtaining a part-time work permit. (Employment activities are allowed only at a permitted workplace)</p> <p style="text-align: center; margin-top: 20px;"><i>MM/DD/YYYY</i></p>								
TO: Chief of ○○ Immigration (branch) Office								
Confirmation by University Officer	University				Name	(Seal/Signature)		
	IEQAS	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
	Position							
	(Tel no.)							